



HENRY SCHEIN

PROSECUTOR

SUMMARY

Proactive and dedicated Prosecutor with over 15 years of court room experience and a proven ability to present statements of fact, law and arguments clearly and concisely. Looking to apply knowledge of government regulations, laws, legal codes and precedents

ACHIEVEMENTS

- Member of the Department of Corrections Advisory Council
- Member of the Forensic Sciences Advisory Board
- Developed Nationally Recognized Program-Overcoming Adverse Childhood Experiences

GET IN TOUCH!

Landline: 123-456-7890

Mobile: 123-456-7890

Email: hello@resumesbot.com

Website: resumesbot.com

Address: 123 Anywhere Street, Any City

EXPERIENCE

Prosecuting Attorney

Kickapoo Traditional Tribe of Texas | 2019 - 2020

- Represented the Tribe in prosecution of juveniles committing delinquent acts or status offenses within tribal jurisdiction
- Represented the Tribe in prosecution of adults committing criminal acts within Tribal jurisdiction
- Represented the Tribe in civil prosecution of child abuse and neglect occurring within Tribal jurisdiction

Prosecutor

Moaddel Law Firm | 2017 - 2019

- Maintained communication with clients and provide case updates promptly
- Assisted victims with restitution information, no contact orders, subpoenas, and court dates
- Entered revocation petitions and prepares files for court
- Completed a daily court calendar, obtained jury panels, and issues discovery to defense attorneys

Prosecutor

Confidential | 2014 - 2017

- Conducted prosecution in court proceedings on behalf of the City, including reviewing evidence, preparation of pleadings and briefs, appearing against accused persons and presenting evidence to courts
- Provided office consultation and assistance to citizens involving a wide variety of problems, complaints, grievances, citations and dissatisfactions

EDUCATION

University of El Dorado

Bachelor's Degree in Law

- President, The Law Club

SKILLS

- General Investigation/Research Skills
- Knowledge of Substantive Law and Legal Procedure
- Conversation/ Articulation Abilities
- Analytical and Logical Reasoning
- Problem Solving Abilities
- Legal Research
- Time Management

Resumes Bot