

ANDREW ARCHER CAMPBELL



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Deborah Murphy

Director, Human Resources

Reynolds House Museum of American Art

2250 Reynolda Rd, Winston-Salem, NC 27106

Dear Mrs. Murphy,

Please allow me this opportunity to present myself as a candidate for the available Art Curator Position in your Museum.

My education is a Master of Museum Studies at the University of Oklahoma. My experience includes 5 years as a museum assistant in a non-profit organization. In my previous job I obtain the ability to be an effective communicator, problem-solver and learn the nuances of organizational work. I accumulated significant hands-on experience in research and collections management.

One of my achievements in this position was developing an educational guide for teachers and museum visitors.

Detailed job descriptions are stated on my resume which I'm sending with this letter.

Recognized as an achievement-oriented individual with proven dedication to the community. Possess a strong work ethic, excellent multi-tasking and organizational aptitudes and proven ability to handle all facets of job responsibilities and duties.

I have excellent writing and verbal communication skills in English and Spanish and my background lets me work successfully with colleagues and visitors of all nationalities.

I would love to join the Reynolds House Museum of American Art as the new art curator.

Please call me to schedule an interview.

**Thanks for your time,
Andrew Archer Campbell**

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