



MONICA JORDAN

MEDICAL BILLER

Dear Mrs. Smith,

I am writing because of the OnClinic Professional advertisement for a medical biller and I am sure that I am the individual for this job. I coexist well with other individuals and see how a medicinal practice functions. I have a testament in Medical Billing and Coding and four years of related experience functioning as a restorative biller.

I make an interpretation of human services administrations into bills to submit to outsider payers and government projects, for example, Medicare and Medicaid. I have a solid comprehension of ICD-9-CM, CPT and HCPCS Level II coding. Preceding submitting charges, I confirm the codes coordinate the administrations and I help other staff in effectively coding administrations in the medicinal records.

At the point when insurance agencies neglect to pay, I resubmit bills and endeavor to decide why. My activity requests I team up with all other staff and work with protection suppliers to guarantee installment for gave restorative administrations. For private pay people, I set up installment plans.

I realize I am extraordinary as a medicinal biller and I would be a significant representative for your training. I couldn't imagine anything better than to plan an in-person meet at the earliest opportunity. Waiting for your call or email.

Yours sincerely,
Monica Jordan