



# AMANDA MOLLY

## Paraprofessional

### My Summary

Highly-motivated Paraprofessional with over 10 years of extensive experience working with students from different backgrounds. My main specialization is Special Education Support. Looking for a job position in your company to grow as a professional.

### My Skills

- Child supervision
- Creating lesson plans
- Customer Service
- HIPAA Compliance
- Coaching
- Positive Attitude
- Problem Solving
- Bilingual
- Critical Thinking
- Professional Demeanor
- Scheduling
- Written/Verbal Communication
- Microsoft Word, Excel, Powerpoint

### How to Reach Me

123 Anywhere St., Any City, State, Country  
12345

hello@resumesbot.com

www.resumesbot.com

Mobile No.: 123-456-7890

Home No.: 123-456-7890

### My Experience

#### PARAPROFESSIONAL

*E.L. Haynes Public Charter School | 2019 to 2021*

- Worked with the student on academic tasks specified in the daily lesson plan
- Provided engaging, motivating, and relevant one-on-one academic and behavior support to scholars with a variety of needs in the regular classroom, using plans and modifications supported/provided by grade level and Scholar Advancement teams
- Participated in a four-week summer institute/training
- Completed all administrative requirements

#### INSTRUCTIONAL PARAPROFESSIONAL

*Garden Academy | 2013 to 2019*

- Participated in the selection of the students' instructional materials and treatment goals
- Assisted with regular data summary/data analysis for assigned students
- Participated in the development of IEPs
- Assisted in the arrival and dismissal of assigned students
- Organized and maintained curricula and instructional and leisure materials and contributes to their orderly display and storage

### My Education

BEECHTOWN UNIVERSITY

Bachelor's degree in Early Childhood Development |  
Graduation on May 2020