

Nabil Said

Purchasing Agent

Dear Mr. Jackson,

As expert with 11 years' involvement in assembling and generation conditions, I accept that my experience could be a tremendous resource for your association. In every one of my expert jobs, I have shown steady accomplishment as ground breaking proficient and committed cooperative person.

I have gone through the previous four years of my profession filling in as a Purchasing Agent for LKI Imports. I am effective, know appropriate expense, and can decide quality from non-quality item as a Purchasing Agent. I have been in charge of obtaining office supplies and different items, just as deciding costs, demands, and bookkeeping needs. I am capable in all the most recent PC projects and programming, and can chip away at various tasks without a moment's delay.

My appended resume will demonstrate to you that I am the best contender for your open Purchasing Agent position. I anticipate the opportunity to meet with your group and to examine my capabilities in more detail as they apply to this open door with ResumesBot.

Thank you for your time and consideration.

**Sincerely,
Nabil Said**