RICHARD ARON

SCHOOL COUNSELOR

SUMMARY

School Counselor with 10+ years of experience working with children from elementary to college level both individually and in big student groups

CONTACT DETAILS

123 Anywhere St., Any City, State,

WORK HISTORY

COLLEGE COUNSELOR

Isle McCurtin Academy | 2015 to 2020

- Provided effective guidance services including individual counseling, small group counseling, classroom guidance, professional communication and task management
- Created, executed, and monitored systems that ensure an efficient and effective college application process
- Completed assessments, referrals, and counseling with students and families
- Participated in RVLA and individual professional development
- Consulted with families and staff to appraise student needs and interests and to discuss appropriate recommendations for educational options

HARD SKILLS

aroneresumesbot.com

www.resumesbot.com

Mobile No.: 123-456-7890

Home No.: 123-456-7890

Country 12345

- Mentoring programs
- Crisis intervention
- Scheduling
- College applications

SCHOOL COUNSELOR

Hartford Greene Elementary | 2010 to 2015

- Prepared and submitted a weekly schedule
- Post-high school planning and transition to opportunities beyond high school; transcript review and interpretation; review of testing results
- Developed and maintained family outreach programs and community partnerships
- Organized and implemented student field trips to promote college awareness

SOFT SKILLS

- Sense of humor
- Flexibility
- Accessibility & Authenticity
- Ability to Listen
- Self-Reflection
- · Genuine interest in others

EDUCATIONAL

SILTON UNIVERSITY

Master of Arts - Education School Counseling

- Completed during Spring 2014
- Studied the cognitive and socio-emotional environment created within a classroom
- Adapted modern teaching skills

CERTIFICATIONS

- Recognizing and Reporting Child Abuse and Neglect (January 2015)
- Certified Clinical Mental Health Counselor (June 2014)
- National Certified School Counselor (Jule 2018)