

To: Ms. Sharlene Mann, Hiring Department

From: Daniel Blake, Candidate

Subject: EST's Job Offer for a Web Developer position

Hi Sharlene,

I've received your email with a job offer to work as a Web Developer, and it sounds great! Thank you so much for working with me on the details of the job offer to find the best arrangement for everyone, and special thanks for the generous sign-on bonus.

I appreciate the offer, being happy to consider it, and think about joining the EST friendly team!

I inform you about my final decision by 07/16/21 at the latest.

Thanks again for your time and effort!

Best Regards,

Daniel